

## Project and Sales Assistant Specialist

### QUALIFICATON

- Bachelor's Degree in Mechanical Engineering or another Technical / Engineering Degree,
- To want to be a part of sales and project management,
- **Fluency in German** and min. Good in English (written and spoken),
- Fully able to read technical design documents and drawings including mechanical schematics,
- Strong analytical thinking and data analysis skills,
- Effective time management skills,
- Ability to balance multiple tasks and projects,
- Strong communication (oral and written) skills and ability to interact with people at all levels,
- Ability to travel domestically and internationally,
- Valid Driver's license.

### JOB DESCRIPTION

- Follow-up of European projects, plan, program and communicate with main industries,
- Analysis of part requests from customers and preparing proposals,
- Prepare the molding and manufacturability studies of the parts to be bid,
- Communicate with customers regarding offers and negotiate when necessary,
- Support the part/product development processes,
- Be able to travel abroad to meet with clients when necessary,
- Travel to the factory outside to support project activities and build experience,
- Follow, interpret, develop and coordinate the part designs made with the customers.

İletişim: [bilge.soylu@grafton.com](mailto:bilge.soylu@grafton.com)