

**TURKISH-GERMAN UNIVERSITY**  
**INSTITUTE OF SCIENCES**  
**CIVIL ENGINEERING MASTER'S DEGREE WITH THESIS (30% ENGLISH)**  
**PROGRAM**  
**2021-2022 EDUCATION SPRING SEMESTER**  
**STUDENT ACCEPTANCE CONDITIONS AND QUOTA**

**ADDRESS:** Turkish-German University, Graduate School of Natural and Applied Sciences  
Şahinkaya Cad. 106 - 34820 Beykoz / ISTANBUL  
Phone: 0216 333 32 60  
E-mail: imyl@tau.edu.tr

**A – APPLICATION, WRITTEN EXAM AND REGISTRATION DATES:**

<b>Application Dates</b>	03 January - 14 January 2022
<b>Foreign Language Exemption Exam*</b>	20 January 2022
<b>Written Exam Date</b>	27 January 2022 at 10:30 Online
<b>Announcement of Results</b>	31 January 2022
<b>Registration Dates</b>	14-16 February 2022

*\*Candidates who want to take the Foreign Language Exemption Exam should mark the "I will take the foreign language exam" button in the Institute Online Application System. Afterwards, candidates who will take the foreign language exam by the Institute will be announced on our website. The Foreign Language Exam will be held in-person. Foreign Language Exam results will be announced until the date of the written exam.*

**B – QUOTAS**

<b>Domestic Quota*</b>	<b>International Quota**</b>
10	2

\* National candidates (including those who completed their undergraduate education abroad) can apply.

\*\* Foreign national candidates can apply. In addition, after completing his undergraduate education abroad, T.C. Candidates with nationality can also apply for a foreign quota.

**C - STUDENT ACCEPTANCE REQUIREMENTS:**

**1. Graduating from Undergraduate Programs**

Candidates who will apply to the master's program with thesis are required to graduate from undergraduate programs.

**2. ALES**

Master's students with thesis must have received a minimum ALES-SAY score of 70 or an equivalent exam score, provided that they are not older than 5 years as of the application deadline.

Doctorate / proficiency in art / specialty in medicine / specialty in dentistry / specialty in veterinary medicine / specialty in pharmacy is not required to enter ALES, and the ALES score of those who do not take ALES is accepted as 70.

Candidates applying for a quota abroad are exempt from ALES.

The documents taken from the Graduate Record Examination (GRE) and Graduate Management Admission Test (GMAT), which are accepted as equivalent to ALES by the Higher Education Council, are counted instead of the ALES certificate. For the equivalence chart for ALES, GRE and GMAT, see:

<http://3fcampus.tau.edu.tr/uploads/cms/fbe.tau/7025.pdf>

### **3. Foreign Language Proficiency**

Candidates are required to get 70/100 points from YDS, e-YDS, YÖKDİL or an equivalent score from an international language exam that ÖSYM accepts as equivalent, provided that they are not older than 5 years as of the end of the program application period. For foreign language exams whose equivalence is accepted, the validity date on the result document is taken into account.

In order for the candidates who do not have a foreign language proficiency document at the time of application not to suffer from the pandemic process, an "English Language Exemption Exam" will be held by our university.

### **4. Higher Education Graduation Grade**

The undergraduate graduation grade must be at least 2.70 out of 4.00.

### **5. Qualifications Required in Master's Education with Thesis**

To enroll in the program, it is required to graduate from the following undergraduate programs:

\* Civil engineering

### **D – REQUIRED DOCUMENTS FOR APPLICATION:**

Applications will only be made electronically, through the link [https://obs.tau.edu.tr/oibs//ina\\_app/](https://obs.tau.edu.tr/oibs//ina_app/) between the specified dates.

Candidates are required to upload the information and documents required for the application to the system in pdf format within the periods specified above.

Applications made by mail or in person, submitted after the end of the application period, with missing documents or which do not fulfill all the conditions stated below will not be processed.

In case of any problems in the applications, it can be reported to [imyl@tau.edu.tr](mailto:imyl@tau.edu.tr). Details about the program can be found at [imyl.tau.edu.tr](http://imyl.tau.edu.tr).

a) Graduate Program Application Form fully filled by the candidate:

[http://3fcampus.tau.edu.tr/uploads/cms/fbe.tau/5333\\_1.pdf](http://3fcampus.tau.edu.tr/uploads/cms/fbe.tau/5333_1.pdf)

b) T.C. Identity Number statement,

c) Passport copy,

d) Photocopy of Undergraduate Diploma,

(Candidates must certify their graduation, and they must submit the original diploma or certified photocopies of the diploma at the latest during registration. Candidates can apply to the program, provided that they document that they are in the final year as of the end of the program application period and are able to graduate before the start of the program. If they are

accepted, they must present their diploma or graduation documents at the latest during registration).

e) English transcript,

f) ALES or equivalent exam result document,

g) English language proficiency certificate,

h) At least 2 letters of reference written in English from a faculty member from whom the candidate took a course are preferred but not mandatory. Reference letters can be sent to **imyl@tau.edu.tr** via e-mail by the end of the application date. A letter of intent written by the candidate in English, explaining his/her career plans and reasons for applying to the program is preferred but not mandatory. The letter of intent can be sent to **imyl@tau.edu.tr** by the end of the application date.

i) School Recognition Certificate,

Foreign national candidates who completed their education abroad (including blue card holders) and T.R. National candidates can apply for graduate education with the "School Recognition Letter" they will receive from the Council of Higher Education.

### **E- EQUALITY CERTIFICATE**

Recorded with a school recognition certificate; Having completed his education abroad, T.C. National students are required to submit the equivalence documents they will receive from the Council of Higher Education to our University until they graduate from the graduate program they are enrolled in.

### **F – WRITTEN EXAM:**

Evaluation of applications will be made according to the following distribution. In order to be accepted to the program, it is necessary to get at least 70 (seventy) points in total. Being invited to the written exam does not mean that the candidate is eligible to enroll in the program.

CONTRIBUTION RATES	Candidates applying for domestic Quotas	Candidates applying for Foreign Quotas
ALES	% 50	-
Undergraduate Graduation Grade	% 20	% 50
Scientific Evaluation Written Exam	% 30	% 50

### **G – REQUIRED DOCUMENTS FOR REGISTRATION**

1) The original of the undergraduate diploma or the graduation certificate approved by the university must be submitted.

It is obligatory to submit the Turkish translation of diplomas or graduation certificates obtained from higher education institutions abroad, approved by the Notary Public or the Consulate.

2) A notarized or certified copy of the transcript showing the grade point average and graduation grade point average of all courses taken during undergraduate education, or certified by the relevant higher education institution.

It is obligatory to submit the Turkish translation of the transcripts obtained from higher education institutions abroad, approved by the notary public or the consulate, including the grade point average.

3) Candidates applying from the domestic quota, the internet printout of the ALES document or the original of the equivalent exam result document, PhD / proficiency in art /

specialty in medicine / specialization in dentistry / specialty in veterinary medicine / specialization in pharmacy is not required to enter ALES ALES score of 70 is accepted for those who do not.

4) The internet printout of the YDS document or the original of the equivalent exam result document,

5) Foreign national candidates who completed their education abroad (including blue card holders) and T.R. "School Recognition Letter" to be received from the Presidency of the Council of Higher Education for national candidates,

6) It is sufficient to show the original of the identity card at the registry.

7) For foreign nationals, a copy of the residence permit, if any, and a document showing the Foreign National Number.

8) Photocopy of passport pages showing identity information and validity period for foreign nationals.

9) T.C. Military service status document, which shows that national candidates are not related to military service.

10) T.C., who is a research assistant at our university or other universities. The official document they will receive from their institutions for candidates with nationality.

11) After completing the graduate registration process, those who are required to pay the student contribution/tuition fee should pay the relevant bank.

For detailed information about tuition fee/contribution:

[http://3fcampus.tau.edu.tr/uploads/cms/oidb.tau/5152\\_4.pdf](http://3fcampus.tau.edu.tr/uploads/cms/oidb.tau/5152_4.pdf)

**IMPORTANT:** Except for non-thesis master's programs, it is not possible to enroll and continue in more than one graduate program at the same time. For this reason, candidates who are among the candidates who are entitled to final registration and who are studying in another master's or doctoral program with thesis must cancel their registration in order to enroll in our Institute.

**NOTE:** The final records of those who make false/false statements and those whose documents are incomplete or falsified are not made, their registrations are canceled even if their final registration has been made.