



## DOCUMENTS REQUIRED FOR GRADUATE REGISTRATION

**For graduate students who have the right to enroll in our university, registrations will be made between 4-8 September 2023 during working hours with the in-person application of the candidate who has the right to enroll. Or it will be taken with the application of the appointed person as a proxy with a notary / consulate approved power of attorney (together with the official power of attorney). No registrations will be accepted by mail, cargo or electronic methods. For registration, it is mandatory to submit the originals of the following documents in the complete form. Candidates who are incomplete in one or more documents will not be registered.**

1) The original of the Bachelor's and/or Master's degree diploma (graduation certificate certified by the University of graduation) must be submitted. Candidates who graduated from higher education institutions abroad must submit their diploma or graduation certificate with a Turkish translation made by a certified translator and a notary or consulate certified translation.

2) A notarized or certified copy of the transcript showing the grades of all courses taken during undergraduate and/or graduate education and the graduation grade point average from the relevant higher education institution. Candidates who graduated from higher education institutions abroad must submit their transcripts with a Turkish translation made by a certified translator and a notarized or consular certified copy of the transcript, including the grade point average.

3) Candidates applying from the domestic quota must submit the original ALES document with the "Result Document Control Code" or the original of the equivalent exam result document accepted by YÖK.

4) The original of the YDS, E-YDS or YÖKDİL document with the "Result Document Control Code" or the original of the foreign language exam result document accepted as equivalent by YÖK or the original of the valid language documents.

5) Foreign applicants (including students with Mavi Kart) and Turkish national applicants who completed their education abroad must submit "the Higher Education Institution Recognition Certificate" from the Council of Higher Education (YÖK).

6) The original identity card or passport must be shown at registration. For candidates applying from the domestic quota, a certificate of residence with approval code to be obtained from e-government.

7) For foreign nationals, a photocopy of the residence permit, if any, and a document showing the Foreign National Number must be presented.

8) A photocopy of the pages of their passports showing their identity information and validity period.

9) Bank receipt showing that the student contribution / tuition fee determined by the relevant legislation has been paid for candidates applying from the quota abroad.

Graduate students who are placed from abroad quota (foreign nationals) must pay three times the determined contribution amount.

Detailed information about tuition fee/contribution will be announced on our web page in the coming days.

10) A military service status certificate showing that the candidates of Turkish nationality are not related to military service..



## Turkish-German University/ Institute of Social Sciences

**IMPORTANT INFORMATION:** Candidates who are currently studying in Turkey should not be enrolled in more than one master's program (except non-thesis master's program) at the same time during registration. (In accordance with Article 35 (6) of the Higher Education Council of Higher Education Regulation dated April 20, 2016) Candidates in such a situation can only enroll in our Graduate School if they deregister from the other higher education institution.

**NOTE:** Those who make false/incorrect statements and those whose documents are incomplete or falsified will not be registered, and even if they are registered, their registration will be canceled.

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