



**TURKISH-GERMAN UNIVERSITY / INSTITUTE FOR SOCIAL SCIENCES**  
**Ph.D.in BUSINESS ADMINISTRATION**  
**2024-2025 ACADEMIC YEAR**  
**STUDENT ADMISSION REQUIREMENTS AND QUOTA**

**I – Application Period: 10 June – 9 August 2024**

**II – Oral Interview and Registration Deadlines:**

<b>Announcement of the Pre-evaluation Results</b>	
<b>Oral Interviews*</b>	
<b>Announcement of the Results</b>	
<b>Registration Date</b>	
<b>Beginning of the Term</b>	See Academic Calendar for 2024-2025 <a href="https://sbe.tau.edu.tr/akademik-takvim">https://sbe.tau.edu.tr/akademik-takvim</a>
<b>* Interviews will be conducted online. A related announcement to this will be made on .....</b>	

**III - Quotas:**

- Foreign applicants and Turkish applicants who received their bachelor's degrees abroad must apply from the **Foreign Student Quota**.
- Turkish applicants who received their bachelor's degree in Turkey must apply from the **Turkish Student Quota**.

<b>Turkish Student Quota</b>	<b>Foreign Student Quota</b>	<b>Master's Degree Graduation Weighted GPA</b>	<b>Foreign Language</b>	<b>ALES</b>	<b>ALES Point Type</b>
14	2	2.5/4	YDS/ e-YDS/YÖKDİL/e-YÖKDİL: 65 (or an equivalent test result)	60	EA/SAY
* If there are not enough applications, the right to use the available quotas for the other application group is reserved. **Language of Instruction is English.					

**IV - Admission Requirements:**

Candidates must adhere to the ticked conditions for the type of quota they are applying for.



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	<b>Turkish Student Quota</b>	<b>Foreign Student Quota</b>
<b>Holding a Bachelor's and Master's Degree</b> The successful completion of a bachelor's and master's degree in Turkey or abroad is required.	✓	✓
<b>Academic Personnel and Postgraduate Education Entrance Examination (ALES)</b> Turkish applicants are required to have scored at least 60 points in one of the SAY or EA point types in the Turkish Entrance Examination (ALES). The ALES exam result is valid for 5 years. Foreign applicants are exempt from providing an ALES score. Applicants who have completed a Ph.D. / Competence in Arts / Expertise in Medicine / Expertise in Dentistry / Expertise in Veterinary Medicine / Expertise in Pharmacy are not required to provide an ALES score, and the ALES score of these applicants will be taken as 70 points. The results of the Graduate Record Examination (GRE) or Graduate Management Admission Test (GMAT) examinations are accepted instead of the ALES exam. The GRE and GMAT exams are valid for 5 years. For the equivalent exam scores of GRE and GMAT with ALES, the ALES-GRE and GMAT equivalence table released by the Turkish-German University Senate (09.05.2018; No:24; Decision No: 2018/24) is used. see: <a href="http://3fcampus.tau.edu.tr/uploads/cms/fbe.tau/7025.pdf">http://3fcampus.tau.edu.tr/uploads/cms/fbe.tau/7025.pdf</a>	✓	-
<b>Foreign Language Requirements</b> The language of instruction is English. Applicants have to provide English language scores or English language proficiency certificates. Applicants must have scored at least 65 points from one of the YDS, e-YDS, YÖKDİL or e-YÖKDİL exams or must have scored an equivalent score to 65 points in one of the accepted international English language exams. For an overview of accepted equal exams and scores by the Turkish Higher Education Authority please see.: <a href="https://dokuman.osym.gov.tr/pdfdokuman/2016/GENEL/EsdegerlikTablosu25022016.pdf">https://dokuman.osym.gov.tr/pdfdokuman/2016/GENEL/EsdegerlikTablosu25022016.pdf</a>	✓	✓

	<b>Turkish Student Quota</b>	<b>Foreign Student Quota</b>
<p>YDS, e-YDS, YÖKDİL, e-YÖKDİL exam scores are valid for 5 years.</p> <p>For the validity of the other examinations, the validity period specified by the examiner is taken into consideration. If a validity date is not indicated on the result document, the validity period of the exam score is considered as 5 years.</p> <p>Applicants, who spend at least three years in an English-speaking country and have completed their secondary or higher education in institutions of this country, where English is defined as the instruction language, are exempted from the foreign language score requirement.</p>		
<p><b>Grade Point Average (GPA)</b></p> <p>The application does require a specific Grade Point Average (GPA).</p>	✓	✓
<p><b>Qualification for the PhD: Subject - Specific Requirements</b></p> <p>To apply for the program applicants must have a degree from one of the following majors:</p> <p>Graduated from Business Administration, Economics etc.</p>	✓	✓

#### **V - Program Specifics:**

Business Administration PhD Programme operates in formal education.

#### **VI - Assessment Criteria:**

Applications are evaluated according to the following weighting. To qualify for registration to the program, applicants are required to obtain at least 70 (seventy) points. For the GRE and GMAT exam scores, the equivalent ALES score is used.

	<b>Turkish Student Quota</b>	<b>Foreign Student Quota</b>
<b>ALES score*</b>	%50	-
<b>Graduate GPA**</b>	%20	%50
<b>Interview score</b>	%30	%50

\* For the equivalent exam scores of GRE and GMAT with ALES, the ALES-GRE and GMAT equivalence table released by the Turkish-German University Senate (09.05.2018; No:24; Decision No: 2018/24) is used.

\*\* For applicants who have not been graduated yet and whose applications are conditionally accepted, the grade point average included in the applicant's transcript on

the application date is taken as the weighted grade point average. Changes that may occur in grade point averages after the application date are not taken into account in any way.

### VII - Application Documents:

Applications will be made electronically only through the following link: [https://obs.tau.edu.tr/oibs//ina\\_app/](https://obs.tau.edu.tr/oibs//ina_app/) within the specified dates.

Applicants are expected to upload the information and documents required for the application into the system within the deadlines indicated above.

### Applications made by post, e-mail, or in person will not be accepted.

The below-mentioned list of application documents must be uploaded into the application system **completely** and in **PDF** format. If there are any problems with the application process, these can be reported to the Social Sciences Institute by sending an email to [sbe@tau.edu.tr](mailto:sbe@tau.edu.tr).

	Turkish Student Quota	Foreign Student Quota
<b>a) Application form:</b> <a href="http://sbe.tau.edu.tr/ortak-formlargemeinsam">http://sbe.tau.edu.tr/ortak-formlargemeinsam</a>	✓	✓
<b>b) Identity card:</b> Copy of Identity card	✓	-
<b>c) Passport:</b> Copy of passport	-	✓
<b>d) Photo:</b> Photo taken in the last six month	✓	✓
<b>e) Copy of Master's and Bachelor's Degree Diploma</b> (Graduate students who have reached the graduation stage but have not graduated yet can apply to the program conditionally. Submission of Master's Degree Diploma is mandatory during final registration.) (Applicants applying on a conditional basis must provide an updated academic transcript indicating that they are in their final semester of graduate program, rather than a master's degree.)	✓	✓
<b>f) Transcript of Records (ToR):</b> For foreign applicants, the ToR must be either in German or in English language.	✓	✓
<b>g) Language Proficiency:</b> Copy of YDS, e-YDS, YÖKDİL, e-YÖKDİL or equivalent exam results.	✓	✓
<b>h) Copy of ALES or equivalent examination result</b>	✓	-
<b>i) Recognition of Foreign University</b> Foreign applicants including Mavi Kart holders and Turkish citizens with a foreign bachelor's degree must provide a recognition certificate which is prepared by the Turkish Higher Education Council (YÖK). This document	-	✓

<p>can be obtained from the Equivalence Office (Denklik Okul Tanıma Ofisi) of the Turkish Higher Education Council (YÖK).</p> <p>The information on whether the foreign university is recognized by the Council of Higher Education (YÖK) will be provided after the signed application is submitted to YÖK by hand or by post. For the application form: <a href="https://denklik.yok.gov.tr/Documents/Okul_Tanima%20Dilekce%20%C3%96rneği_28.02.2018.pdf">https://denklik.yok.gov.tr/Documents/Okul_Tanima%20Dilekce%20%C3%96rneği_28.02.2018.pdf</a></p> <p><b>Correspondence Address:</b> Council of Higher Education (CoHE) 06539 Bilkent/Ankara</p> <p>Turkish students, whose registrations are taken with the recognition certificate, are required to submit the equivalence certificates from the Higher Education Council to our University until they graduate from the graduate program in which they are registered.</p> <p>The equivalence certificate can also be obtained via e-Devlet. Turkish citizens living abroad must apply to the embassies and consulates in order to obtain the e-Devlet password. T.C. Citizens, Mavi Kart holders and foreigners with foreign identification numbers are given e-government password in Foreign Representatives</p>		
<p><b>j) Resume (CV) and Letter of Intent</b></p>	✓	✓

### VIII - Required Documents for Registration:

1. The original of the undergraduate and graduate diploma or the graduation certificate approved by the University. Candidates who graduated from higher education institutions abroad must submit their diploma or graduation documents with a Turkish translation made by a sworn translator and notarized/certified by a notary or consulate.
2. An official transcript, issued by the registrar of the candidate's previous institution or notarized, showing all undergraduate courses taken, grades received by the candidate and grade average point. Candidates who are graduated from higher education institutions abroad must submit their transcripts (including their grade point average) with a Turkish translation made by a sworn translator and certified by a notary or consulate.
3. ALES score's Internet printout or original result-document of an equivalent exam.
4. YDS, e-YDS, YÖKDİL, e-YÖKDİL score's Internet printout or original result-document of an equivalent exam.
5. Foreign candidates (including Mavi Kart holders) and Turkish citizens with a foreign bachelor's degree must submit a "Higher Education Institution Recognition" certificate prepared by the Turkish Higher Education Council (YÖK) or taken from E-Devlet (<https://www.turkiye.gov.tr/>).



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6. Showing the identity card during registration is sufficient.
7. For foreign citizens, if any, a copy of residence permission and foreign citizen identity card number.
8. Copy of the related pages of the passport for foreign citizens showing validity period and identity information (candidates who certify that they have a valid residence permit will not be asked for a student visa during registration).
9. Turkish citizens should submit a document indicating that they are not affiliated with the military service.
10. For Turkish candidates who are research assistants at our university or other universities, the official document they will receive from their institutions.

**NOT:** The final registration of those who make statements contrary to facts or make false statements, and/or those whose documents are forged or incomplete will not be made. Even if their final registration is made, it will be canceled.

**IMPORTANT:** Candidates should not be enrolled in multiple graduate programs at the same time during registration. (According to Article 35 (6) of the Higher Education Graduate Education and Training Regulation dated April 20, 2016) Candidates in such situations can only register at our Institute if they have their registrations at the other higher education institution canceled.

**In order for the registration process to take place, the original or certified copies of the documents must be submitted in full.**

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