

## DEPARTMENT OF LAW COURSE SYLLABUS

	Course Details											
Title	Code						Acad	emic	Year	Seme	Semester	
Audicial Personnel and Communication	HUK179						1	1			1	
Language    Turkish   Level   Undergraduate   X   Graduate   Postgraduate   Post	Title						Т	Α	L	ECTS		
Level	Judicial Personnel and Com	nmunica	ation				2	-	-	2		
Pepartment / Program   Faculty of Law   Forms of Teaching and Learning   Course Type   Compulsory   The aim of this course is to recognize judicial officials and learn the language of legal communication. In this course, the legal status, duties, and responsibilities of judicial officials such as judges, lawyers, notaries, mediators, and enforcement bodies will be learned. In the second part of the course, basic knowledge about the communication skills that a legal professional should have will be acquired.    Course content and methods	Language		Turkish								_	
Course Type   Compulsory   Elective   X	Level		Undergraduate X Graduate Postgraduate									
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The aim of this course is to recognize judicial officials and learn the language of legal communication. In this course, the legal status, duties, and responsibilities of judicial officials such as judges, lawyers, notaries, mediators, and enforcement bodies will be learned. In the second part of the course, basic knowledge about the communication skills that a legal professional should have will be acquired.	_		Undergraduate – Formal Education									
Content   In this course, the legal status, duties, and responsibilities of judicial officials such as judges, lawyers, notaries, mediators, and enforcement bodies will be learned. In the second part of the course, basic knowledge about the communication skills that a legal professional should have will be acquired.  Course content and methods   Direct expression method    Prerequisites   Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Direnisa; Assoc. Prof. Dr. Anıl köroğlu    Lecturer(s)   Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Direnisa; Assoc. Prof. Dr. Anıl köroğlu    Assistant(s)   Res. Assist. Makbule Serra Korkut; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Asst. Aleyna Göksu    Work Placement   Süha Tanrıver, Yargı Teşkilatı ve Görevlileri, 2022. Errist Hirsch, Pratik Hukukta Metod, 2021. Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020. Muhammet Özekes, Temel Hukuk Bilgisi, 2022.  Other Sources   Lecture Notes    Additional Course Material    Documents   Lecture Notes    Assignments   Lecture Notes    Course Composition   Mathematics und Basic Sciences   %  Engineering   %  Engineering Design   %  Social Sciences   100   %	Course Type		Compulsory				tive	X				
Content       judges, lawyers, notaries, mediators, and enforcement bodies will be learned. In the second part of the course, basic knowledge about the communication skills that a legal professional should have will be acquired.         Course content and methods       Direct expression method         Prefequisites       - Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Direnisa; Assoc. Prof. Dr. Anıl Köroğlu         Lecture(s)       Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Direnisa; Assoc. Prof. Dr. Anıl Köroğlu         Assistant(s)       Res. Assist. Makbule Serra Korkut; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Asst. Aleyna Göksu         Work Placement       Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Direnisa; Assoc. Prof. Dr. Anıl Köroğlu         Recommended or Required Reading         Recommended or Required Reading         Süha Tanrıver, Yargı Teşkilatı ve Görevlileri, 2022.         Ernst Hirsch, Pratik Hukukta Metod, 2021.         Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020.         Muhammet Özekes, Temel Hukuk Bilgisi, 2022.         Documents         - Sasignments         - Sasignments         - Course Composition         Mathematics	Objectives											
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Coordinator       Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Dırenisa; Assoc. Prof. Dr. Anıl Köröğlu         Lecturer(s)       Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Dırenisa; Assoc. Prof. Dr. Anıl Köröğlu         Assistant(s)       Res. Assist. Makbule Serra Korkut; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Asst. Aleyna Göksu         Work Placement         Recommended or Required Reading         Süha Tanrıver, Yargı Teşkilatı ve Görevlileri, 2022. Errist Hirsch, Pratik Hukukta Metod, 2021. Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020. Muhammet Özekes, Temel Hukuk Bilgisi, 2022.         Other Sources       Lecture Notes         Additional Course Material       Documents         Assignments       -         Exams       -         Course Composition       Mathematics und Basic Sciences       %         Engineering       %         Engineering Design       %         Social Sciences       100       %	Course content and meth	ods	Direct expression method									
Lecturer(s) Köroğlu   Assistant(s) Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Dırenisa; Assoc. Prof. Dr. Anıl Köroğlu   Work Placement -   Recommended or Required Reading Süha Tanrıver, Yargı Teşkilatı ve Görevlileri, 2022. Ernst Hirsch, Pratik Hukukta Metod, 2021. Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020. Muhammet Özekes, Temel Hukuk Bilgisi, 2022.   Other Sources Lecture Notes   Additional Course Material -   Documents -   Assignments -   Exams -   Course Composition %   Mathematics und Basic Sciences %   Engineering %   Engineering Design %   Social Sciences 100   % %	Prerequisites		-									
Köroğlu  Res. Assist. Makbule Serra Korkut; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Assist. Makbule Serra Korkut; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Assist. Makbule Serra Korkut; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Assist. Makbule Serra Korkut; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Assist. Merve Güney; Res. Assist. Merve Güney; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Assist. Merve Gü	Coordinator		·									
Assistant(s) Güney; Res. Asst. Aleyna Göksu   Work Placement -   Books / Lecture Notes Süha Tanrıver, Yargı Teşkilatı ve Görevlileri, 2022. Ernst Hirsch, Pratik Hukukta Metod, 2021. Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020. Muhammet Özekes, Temel Hukuk Bilgisi, 2022.   Other Sources Lecture Notes   Additional Course Material -   Documents -   4. Assignments Exams -   Course Composition   Mathematics und Basic Sciences %   Engineering %   Engineering Design %   Social Sciences 100 %	Lecturer(s)	Köroğlu										
Recommended or Required Reading  Süha Tanrıver, Yargı Teşkilatı ve Görevlileri, 2022. Ernst Hirsch, Pratik Hukukta Metod, 2021. Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020. Muhammet Özekes, Temel Hukuk Bilgisi, 2022.  Other Sources Lecture Notes  Additional Course Material  Documents -  Assignments -  Exams -  Course Composition  Mathematics und Basic Sciences  Engineering Design	Assistant(s)											
Books / Lecture Notes       Süha Tanrıver, Yargı Teşkilatı ve Görevlileri, 2022. Ernst Hirsch, Pratik Hukukta Metod, 2021. Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020. Muhammet Özekes, Temel Hukuk Bilgisi, 2022.         Other Sources       Lecture Notes         Additional Course Material       —         Documents       -         4. Assignments       -         Exams       -         Course Composition       %         Mathematics und Basic Sciences       %         Engineering       %         Engineering Design       %         Social Sciences       100       %	Work Placement		-									
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Additional Course Material  Documents -  Assignments -  Exams -  Course Composition  Mathematics und Basic Sciences  Engineering Design %  Social Sciences 100 %	Books / Lecture Notes	Ernst Yaşar	Ernst Hirsch, Pratik Hukukta Metod, 2021. Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020.									
Documents -  Assignments -  Exams -  Course Composition  Mathematics und Basic Sciences  Engineering Engineering Design %  Social Sciences 100 %	Other Sources	Lectu	Lecture Notes									
Assignments -  Exams -  Course Composition  Mathematics und Basic Sciences	Additional Course Mate	erial										
Exams -  Course Composition  Mathematics und Basic Sciences %  Engineering	Documents	-										
Course Composition  Mathematics und Basic Sciences  Engineering  Engineering Design  Social Sciences  100  %	Assignments	-										
Mathematics und Basic Sciences%Engineering%Engineering Design%Social Sciences100%	Exams	-										
Sciences % Engineering	<b>Course Composition</b>											
Engineering % Engineering Design % Social Sciences 100 %							%					
Engineering Design % Social Sciences 100 %								%				
Social Sciences 100 %												
		100										
Natural Sciences %												



## DEPARTMENT OF LAW COURSE SYLLABUS

Health Sciences				%				
Expert Knowleds	7 <b>6</b>		% %					
Assessment	,-			,,				
Activity			Percentage (%)					
Midterm Exam			Count 1	40				
Quiz			-					
Assignments								
Attendance								
Recitations								
Projects								
Final Exam			1	60				
			Total	100				
ECTS Points and Work Load								
Activity		Count	Duration	Work Load (Hours)				
Lectures		14	2	28				
Self-Study		14	2	28				
Assignments								
Presentation / S Preparation	eminar							
Midterm Exam		1	2	2				
Recitations								
Laboratory								
Projects								
Final Exam		1	2 Total Work Load	2				
			60					
		ECTS Points (Total Work Load /)	2					
Learning Outco	mes							
1	To have knowledge about judges.							
2	To have knowledge about lawyers and mediators.							
3	To have knowledge about notaries and enforcement bodies.							
4	To have knowledge about academic and legal writing techniques.							
5	To have knowledge about petition writing techniques.							
Weekly Content								
1	The Concept of Judicial Official							
2	Judges - I							
3	Judges - II							
4	Lawyers - I							
	l							



## DEPARTMENT OF LAW COURSE SYLLABUS

5	Lawyers - II									
6	Notaries									
7	Mediators									
8	Enforcer	ment Bodi	es, Midterr	n						
9	Basic Inf	ormation	on Legal W	riting-l						
10	Basic Information on Legal Writing-II									
11	Academic Research and Academic Reading Techniques									
12	Petition Writing Techniques-I									
13	Petition Writing Techniques-II									
14	Practice									
15	Final Exam									
Contribution of Learning Outcomes to Program Objectives (1-5)										
	P1	P2	Р3	P4	P5	P6	P7	P8	P9	P10
1	5	4	4	4	2	2	3	3	4	3
2	5	3	2	2	2	2	3	3	4	3
3	5	4	3	3	3	3	4	4	4	4
4	5	5	5	5	5	5	5	5	5	5
5	5	5	5	5	5	5	5	5	5	5
Contribution Level 1: Low 2: Low-intermediate 3: Intermediate 4: High 5: Very High										
https://obs.tau.edu.tr/oibs/bologna/index.aspx?lang=tr&curOp=showPac&curUnit=02&curSunit=198										
Compiled by:	Department of Civil Procedure and Enforcement-Bankruptcy Law									
Date of Compila	tion:	20.0	2.2024							