

**DEPARTMENT OF LAW  
COURSE SYLLABUS**

Course Details				
<b>Code</b>	<b>Academic Year</b>			<b>Semester</b>
HUK179	1			1
<b>Title</b>	<b>T</b>	<b>A</b>	<b>L</b>	<b>ECTS</b>
Judicial Officials and Legal Communication	2	-	-	2
<b>Language</b>	Turkish			
<b>Level</b>	<b>Undergraduate</b>	X	<b>Graduate</b>	<b>Postgraduate</b>
<b>Department / Program</b>	Faculty of Law			
<b>Forms of Teaching and Learning</b>	Undergraduate – Formal Education			
<b>Course Type</b>	<b>Compulsory</b>		<b>Elective</b>	X
<b>Objectives</b>	The aim of this course is to recognize judicial officials and learn the language of legal communication.			
<b>Content</b>	In this course, the legal status, duties, and responsibilities of judicial officials such as judges, lawyers, notaries, mediators, and enforcement bodies will be learned. In the second part of the course, basic knowledge about the communication skills that a legal professional should have will be acquired.			
<b>Course content and methods</b>	Direct expression method			
<b>Prerequisites</b>	-			
<b>Coordinator</b>	Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Direnisa; Assoc. Prof. Dr. Anıl Köroğlu			
<b>Lecturer(s)</b>	Prof. Dr. H. Özden Özkaya-Ferendeci; Assoc. Prof. Dr. Efe Direnisa; Assoc. Prof. Dr. Anıl Köroğlu			
<b>Assistant(s)</b>	Res. Assist. Makbule Serra Korkut; Res. Assist. Mikail Bora Kaplan; Res. Assist. Merve Güney; Res. Asst. Aleyna Göksu			
<b>Work Placement</b>	-			
Recommended or Required Reading				
<b>Books / Lecture Notes</b>	Süha Tanrıver, Yargı Teşkilatı ve Görevlileri, 2022. Ernst Hirsch, Pratik Hukukta Metod, 2021. Yaşar Karayalçın/Aynur Yondalık, Hukukda Öğretim- Kaynaklar-Metot- Problem Çözme, 2020. Muhammet Özekes, Temel Hukuk Bilgisi, 2022.			
<b>Other Sources</b>	Lecture Notes			
Additional Course Material				
<b>Documents</b>	-			
<b>Assignments</b>	-			
<b>Exams</b>	-			
Course Composition				
<b>Mathematics und Basic Sciences</b>				%
<b>Engineering</b>				%
<b>Engineering Design</b>				%
<b>Social Sciences</b>	100			%
<b>Educational Sciences</b>				%
<b>Natural Sciences</b>				%

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Health Sciences			%
Expert Knowledge			%
<b>Assessment</b>			
<b>Activity</b>	<b>Count</b>		<b>Percentage (%)</b>
Midterm Exam	1		40
Quiz			
Assignments			
Attendance			
Recitations			
Projects			
Final Exam	1		60
		<b>Total</b>	<b>100</b>
<b>ECTS Points and Work Load</b>			
<b>Activity</b>	<b>Count</b>	<b>Duration</b>	<b>Work Load (Hours)</b>
Lectures	14	2	28
Self-Study	14	2	28
Assignments			
Presentation / Seminar Preparation			
Midterm Exam	1	2	2
Recitations			
Laboratory			
Projects			
Final Exam	1	2	2
		<b>Total Work Load</b>	<b>60</b>
		<b>ECTS Points (Total Work Load / ..)</b>	<b>2</b>
<b>Learning Outcomes</b>			
1	To have knowledge about judges.		
2	To have knowledge about lawyers and mediators.		
3	To have knowledge about notaries and enforcement bodies.		
4	To have knowledge about academic and legal writing techniques.		
5	To have knowledge about petition writing techniques.		
<b>Weekly Content</b>			
1	The Concept of Judicial Official		
2	Judges - I		
3	Judges - II		
4	Lawyers - I		

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5	Lawyers - II
6	Notaries
7	Mediators
8	Enforcement Bodies, Midterm
9	Basic Information on Legal Writing-I
10	Basic Information on Legal Writing-II
11	Academic Research and Academic Reading Techniques
12	Petition Writing Techniques-I
13	Petition Writing Techniques-II
14	Practice
15	Final Exam

**Contribution of Learning Outcomes to Program Objectives (1-5)**

	P1	P2	P3	P4	P5	P6	P7	P8	P9	P10
1	5	4	4	4	2	2	3	3	4	3
2	5	3	2	2	2	2	3	3	4	3
3	5	4	3	3	3	3	4	4	4	4
4	5	5	5	5	5	5	5	5	5	5
5	5	5	5	5	5	5	5	5	5	5

**Contribution Level** 1: Low 2: Low-intermediate 3: Intermediate 4: High 5: Very High

<https://obs.tau.edu.tr/oibs/bologna/index.aspx?lang=tr&curOp=showPac&curUnit=02&curSunit=198>

**Compiled by:** Department of Civil Procedure and Enforcement-Bankruptcy Law

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