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|  | **REPUBLIC OF TURKEY**  **TURKISH-GERMAN UNIVERSITY** Ek  **ETHICS COMMITTEE FOR SOCIAL AND HUMANITIES RESEARCH APPLICATION FORM** |
| Title of the Research | |
| ***\* The research title should be written in both Turkish and English, following proper spelling and grammar rules..*** | |

***\* Please provide the keywords related to the research title.***

Keywords (At least three words)

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| Principal Researcher | | | | | |
| **Title** | **Name and Surname** | **Field of Study/Expertise** | **Affiliation/Workplace** | **E-mail** | **Signature** |
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\*Principal Researcher: If the research is a master's or doctoral study, the student must log in to the system as the Principal Researcher. In all other studies, the person who logs in to the system is the principal researcher and the decision is made on behalf of the applicant. All boxes must be filled in and the system must be scanned after signing.

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| Researchers (All researchers, including the principal researcher, must be listed) | | | | | |
| **Title** | **Name and Surname** | **Field of Study/Expertise** | **Affiliation/Workplace** | **E-mail** | **Signature** |
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| **Institutions and Organizations Where the Research Will Be Conducted** | | | | | |
| ***The institutions and organizations where the research will be conducted must be specified.*** | | | | | |

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| Type of Ethics Committee Application | |
|  | New Application |
|  | Re-Application (Revision) |
|  | Notification of Changes to an Approved Application |
|  | Continuation of a Previously Approved Research |
|  | Other (Specify) |
| ***For information about the types of Ethics Committee Applications, please refer to the "Explanations" section.*** | |

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| Type of Research | |
|  | Master's Thesis |
|  | Doctoral Thesis / Proficiency in Art / Specialization Thesis |
|  | Research |
|  | Non-Thesis Master's Project |
|  | Undergraduate Project/Final Thesis |
|  | Doctoral/Proficiency in Art Thesis Within the Scope of Scientific Research Projects (BAP) |
|  | Master's Thesis Within the Scope of Scientific Research Projects |
|  | TÜBİTAK Project |
|  | BAP Project |
|  | Research/Article/Presentation |
|  | Other (Specify) |

\*Type of Research: The study must be marked according to one of the options above. For studies falling under the "Other" option, an explanation must be provided..

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| Contribution Rates of Researchers\* | | | |
| **Title** | **Name Surname** | **Planned Contribution to the Research Process (All responsibilities undertaken by each researcher must be clearly stated, considering their right to authorship.)** | **Rate (%)** |
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\*This order is considered the authorship order. In master's and doctoral studies, the student cannot have less than 50%. If any changes occur during the process, the principal investigator must submit an application with a petition signed by all researchers, specifying the reason for the change and the new order, and obtain approval from the ethics committee.

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| Is the research multinational/multicenter? | |
|  | No |
|  | Yes |
| ***\*If yes, please explain.*** | |

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| Research Support | |
|  | There is no research support. |
|  | Research support will be applied for. |
|  | An application for research support has been submitted, and the evaluation process is ongoing. |
|  | Research support is available. |
| If research support will be applied for or is available, specify the institution or organization providing the support. | |
|  | TÜBİTAK (Specify the Program Title or Code) |
|  | YÖK |
|  | TÜBA |

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|  | TDU - Scientific Research Project (BAP) |
|  | Development Agencies (Specify the Agency Name and the Call Title or Code, e.g., GEKA, GMKA, CKA) |
|  | Ministries (Specify the Ministry Name and the Call Title or Code) |
|  | European Union (Specify the Program Title or Code) |
|  | Other National (Specify the Program Title or Code) |
|  | Other International (Specify the Program Title or Code) |
| ***\*If there is any specific matter you would like to mention regarding the research support process, you can specify it here.*** | |
| ***\*If you are receiving financial support for the research, please specify the application/project number and the amount of support.*** | |

Brief Summary of the Research (Minimum 200 words, maximum 500 words)

***\*This section should explain the purpose of the research, any hypotheses, and the methodology (who, to whom, where, how, and what will be done).***

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| Research Timeline | |
| **Research Start and End Date** |  |
| **Data Collection Start and End Date\***  **\*For prospective studies (where data collection will occur after the research begins), the data collection start date cannot precede ethics committee approval.**  **\*If publicly available data or data previously collected with ethics committee approval (e.g., PISA test data, data collected as part of a multi- phase project—if applicable, include the project number/ethics committee approval number) will be used, or if retrospective research data will be used, it must be specified in the methodology section of the research.** | ***\* The start of the research and data collection (Start and End Date) should not start before the Ethics Committee approval date. For this reason, a later date should be given from the date you send the application, including the time it takes to wait for approval, review and receive corrections.*** |

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| Purpose of the Research |
| ***\*In this section, considering the field of the research, the general purpose of the research as well as its sub-objectives/hypotheses/research questions should be written.*** |
| Subject and Original Value of the Research |
| ***\*The subject of the research should be written in this section. If the researcher(s) wish, they may also include the original value of the research in terms of intellectual property rights. Explanations in this section should be written as simply and clearly as possible and should not exceed 500 words.*** |
| Research Methodology |

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| ***The research approach and the research design chosen in accordance with this approach should be clearly written. The parameters chosen to be examined in accordance with the research design should be listed. The characteristics of the participants and how these participants will be selected should be explained. The method to be applied and the material to be used to examine the selected parameters should be clearly defined. The data to be collected, how this data will be collected and how it will be analyzed should be described.*** |

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| Select the statement/statements that best explain the method of the research. | |
|  | Descriptive/Correlational/Survey studies |
|  | Experimental |
|  | Quantitative |
|  | Qualitative |
|  | Action research |
|  | Mixed method |
|  | Scale Development/Adaptation |
|  | Exploratory/Explanatory |
|  | Confirmatory |
|  | Document/File Review |
|  | Image Scanning |
|  | Cell or Tissue Culture Study |
|  | Observational Study |
|  | Model Development |
|  | Other (Specify) |

\*You may select more than one option that describes the research methodology.

***\* The literature in the field related to the research topic should be scanned and a short literature analysis should be provided, not a raw literature list. Instead of adding only literature information, a text consisting of sentences and paragraphs that draw attention to the importance of the literature you use in terms of your study and touch on the aspect and importance that distinguishes your study from these is requested.***

Selected References

Which statement(s) best describe the participant group(s)/data source(s) of the research? Please specify.

**Participant Groups**

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|  | Healthy/Patient Adult Volunteers ***(Cross out the non-participant group).*** | |
|  | Healthy/Patient Children ***(Cross out the non-participant group).*** | |
|  | University Students | |
|  | Working Adults | |
|  | Guardians/Parents ***(Cross out the non-participant group).*** | |
|  | Files and Other Documents - Data | |
|  | Other ***(Specify)*** | |
| How many participants are expected to be reached within the scope of the research?  **\*If applicable to the research methodology, the population and sample should be explained here. Specify how the sample/study group will be selected, how participants will be assigned to groups, and which sampling method(s) (e.g., snowball, convenience, purposive, cluster sampling) will be used. Explain how the research will be announced to potential participants/study groups, how communication will be established with them, and what preliminary information about the research will be shared.** | |  |
| If the research participant group(s) includes any of the disadvantaged or vulnerable groups listed below, please indicate. | | |
|  | Children under 18 years of age | |
|  | Child Laborers | |
|  | Juvenile driven into crime | |
|  | Pregnant or breastfeeding women | |
|  | Foreign country citizens | |
|  | Refugees or Immigrants | |
|  | Individuals with no proficiency in reading, speaking, or writing in Turkish | |
|  | Illiterate or individuals with limited literacy | |
|  | Individuals with intellectual disabilities | |
|  | Individuals with physical disabilities | |
|  | Prisoners | |
|  | Elderly adults | |
|  | Individuals living under state protection (e.g., woman subjected to violence) | |
|  | Patients | |
|  | Family members of patients | |
|  | Other (Specify) | |
| ***\*How will ethical sensitivity that considers the vulnerability of participants be maintained in studies conducted with disadvantaged or vulnerable participants? Explain.*** | | |
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| **What are the criteria for including participants in the research? - Please explain in bullet points. (Both subheadings need to be filled in.)**  **What are the criteria for including participants in the research?** | | |

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| *1.*  *2.*  *3.*  ***What are the criteria for excluding participants from the research?***  *1.*  *2.*  *3.* | |
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| Data Collection Process | |
| ***Describe the data collection process of the research in detail:***  *(The data collection method (e.g., online, face-to-face, phone, email, etc.), the data collection location (e.g., outpatient clinic, laboratory, classroom, cafeteria, psychological counseling room, etc.), how participants will be contacted, the duration of data collection, and who will collect the data should be clearly stated.)* | |
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| **Research Intervention (For experimental studies)** | |
| ***If the research involves an intervention, describe the draft plan for the intervention, including who will receive it, for how long, and what will be done. If applicable to the study design, specify the interventions that will or will not be applied to control, placebo, and experimental groups.*** | |
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| Data Collection Tools | |
| ***Which data collection tools will be used in the research? Please select the most appropriate statement(s) below and provide information about the data collection tools in the relevant section.*** | |
|  | Survey |
|  | Scale, Test, Inventory |
|  | Observation or Interview |
|  | Image and/or Audio Recording |
|  | Wearable Smart Devices (Sensors/Holters, etc.) |
|  | Scale Development Study |
|  | File/Archive Review |
|  | Data Source Review |
|  | Other: (Specify) |
| ***\*Provide basic information about the data collection tools here (e.g., who developed it, the number of questions it contains and their characteristics, how it will be classified or analyzed, etc.).*** | |

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| **Benefits, Harms, and Risks** | |
| Will participants potentially gain any benefits from their participation in the research? | |
|  | No |
|  | Yes |
| ***If yes, please explain the benefits.*** | |

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| **Have precautions been taken against threats that would disrupt voluntary participation and exploit participants?** | | |
|  | | No |
|  | | Yes |
| ***If no, please explain.*** | | |
| **Does the study require keeping the research purpose completely confidential?** | | |
|  | | No |
|  | | Yes |
| ***If yes, please explain.*** | | |
| **Are the personal rights of the participants protected in the study?** | | |
|  | | No |
|  | | Yes |
| ***If no, please explain.*** | | |
| **Are participants given sufficiently clear and understandable information about the nature of the study?** | | |
|  | No | |
|  | Yes | |
| ***If no, please explain.*** | | |
| Will participants be offered any monetary or other types of rewards/compensation/benefits for their participation? (For example, offering a course credit or a gift voucher) | | |
|  | | No |
|  | | Yes |
| ***If yes, please explain these awards/compensations/earnings.*** | | |
| Are there any risks (such as physical, psychological, sociological, economic, etc.) for the participants involved in this research that may arise within the scope of the study? | | |
|  | | Manipulation of Participants |
|  | | Use of Special Records (Educational and medical resources) |
|  | | Impact or manipulation of psychological or social conditions in areas such as emotional deprivation, social isolation, or stress |
|  | | Presentation of material that may be considered sensitive, disturbing, threatening, or degrading by some participants |
|  | | Detection of child, partner, or elder abuse |
|  | | Detection of illegal activities |
|  | | Injury or bodily harm |
|  | | Unusual physical activity |
|  | | Other risks not mentioned above (Specify) |
| ***Please explain the potential risks you mentioned, other than minimal risk, in detail in this section*** | | |
| ***Please explain the measures that have been or will be taken to address each of the potential risks mentioned.*** | | |
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***\* Please specify the analysis methods that will be used in the research in this section.***

**Data Analysis**

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| **Confidentiality and Data Security** | |
| How will the research data be recorded? | |
|  | Manual Data Entry Table |
|  | Computer |
|  | Online/Offline Database |
|  | Other (Specify) |
| How will the research data be stored? | |
|  | Computer (Electronic archive, Hard disk, USB) |
|  | Locked File Cabinet |
|  | Locked Office |
|  | Online Cloud System |
|  | Other (Specify) |

\* Please select the options related to your research.

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| How will the privacy of participants' data be protected? | |
|  | Coding/Pseudonym System |
|  | Restricted Access to Data/Samples |
|  | Data Anonymization (Removing identifiable information from the data to make it anonymous) |
|  | Password Protection |
|  | Other (Specify) |
| Will any identifiable information about participants be collected by the researchers within the scope of the research? | |
|  | No |
|  | Yes |
| If yes, please specify which identifiable information will be used and provide justification for its use. | |
|  | Date of birth |
|  | Postal and/or email address |
|  | Health records |
|  | Photographs, images, and/or audio recordings |
|  | Signature and/or hand signature samples |
|  | Identity information (Name/Surname, Turkish ID number, driver's license, registration, and/or vehicle license plate, etc.) or other personal data requiring privacy |
|  | Other personal information not mentioned above (Please specify) |

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| ***\* If you have marked "Yes" for any of the above, and the use of these privacy-sensitive data is mandatory, please provide the justification for this necessity and detail the security measures for these data.*** | |
| Will the participants' names or personally identifiable information be shared in academic publications related to the research results, within the context of the Personal Data Protection Law (KVKK) and the European Union General Data Protection Regulation (GDPR)? | |
|  | No |
|  | Yes |
| ***If yes, please explain and provide justification.*** | |

***\* Please include the references used in the application form in accordance with academic citation rules, taking into account the research area.***

**References**